



PREPARATORY COURSE FOR
ASSOCIATION OF
CHARTERED CERTIFIED
ACCOUNTANTS
(ACCA)



Best private school in Accountancy



ACCA Platinum Provider

The LSBF Story



At London School of Business and Finance (LSBF) in Singapore, we measure success by the impact our students, faculty, and alumni have in the region. Ranked as the Best Private School in Accountancy and the Best Private School in Hospitality & Tourism in 2016, LSBF in Singapore provides a focused, industry-based education to more than 10,000 undergraduate and graduate students.

With the support of LSBF in the UK and the royal patron, His Royal Highness Prince Michael of Kent GCVO, we equip our students with the requisite knowledge and skills through 6 unique learning entities – School of Professional Education, School of Business, School of Hospitality, School of English, Chinese Business Department as well as Executive Development & Online unit.

As a global institution, our focus is on providing great student learning experience – in the classroom and out of it. As a recipient of Asia Enterprise Brand Award, our footprint is cemented in Asia. With two campuses in the heart of Singapore's Central Business District, we are well-positioned to present our students to great quality education and skills necessary to succeed in a career.

Why Study ACCA with LSBF?



ACCA Platinum Provider

LSBF in Singapore is an ACCA Approved Platinum Learning Partner, the highest and most prestigious form of recognition of a tuition provider's quality and success in teaching students throughout their ACCA qualification.



Highly Experienced Tutors

We have highly experienced tutors who deliver an exceptional preparatory course to all of our students. We recruit only renowned lecturers in the industry, lecturers who have used their talent, expertise and passion to achieve impressive pass rates.



City Campus

Studying at our Singapore institute, located at Central Business District, you'll be right in the heart of the city, surrounded by excellent infrastructures and within easy reach of everything that Singapore has to offer. We are situated at Springleaf Tower and GB Building, just 5 minutes walk from Tanjong Pagar MRT.



Videos by our Local Tutors[^]

A series of online videos recorded by our local tutors to support our students. This will provide the option of studying at own time and pace as students may watch them as many times as they wish for greater understanding and retention of key concepts.

[^]no video for AB, MA, FA & LW papers



Flexible learning

We firmly believe that our students should be able to choose the way they study, customising their course to suit their needs. Hence, we offer full-time and part-time classes with online tutorial support. With LSBF Online, our students will have access to lectures, all just a click away.



Never Miss a Note™

Our students will never have to worry about missing a class again as tutor notes are made available in soft copy. Reviewing class notes and lessons is a superb way to consolidate learning and make absolutely certain each topic has been understood fully.



Progress Test

To ensure exam success and to enable students to track their progress, each course includes a progress test, allowing the students to test themselves and better prepare for their ACCA examinations.



ACCA Prize Winner Reward

LSBF believes in rewarding students for their hard work and achievements. If you become our next ACCA Prize Winner and choose to continue to study with us, you'll receive a prize winner reward from us.

Preparatory Course for ACCA

The Preparatory Course for ACCA Examination gives students an excellent start in core accountancy skills and can help them to gain more specialist knowledge to build a successful career in finance. Students who study the ACCA may also choose to gain a BSc (Hons) in Applied Accounting from Oxford Brookes University.

Entry Requirements for ACCA Qualification

Minimum Age

- 18 years old and above

Minimum entry requirements

- Two A Levels and three GCE (O levels) or equivalent in five separate subjects, including English and Mathematics.
- Please refer to the link below for Full information on the minimum entrance criteria for each country.
<http://www.accaglobal.com/sg/en/qualifications/glance/acca/minimum-entrance-requirements.html>
- Students who have registered with ACCA are considered having met the entry requirements.

Graduate-entry route

Relevant degree holders from ACCA-accredited institutions may be exempted from all nine exams within the Fundamentals level and register directly at the Professional level. Degrees with some relevance may also qualify for exemptions.

Certified Accounting Technician (CAT) Qualification

This is ACCA's vocational, open-entry introduction to accounting. Applicants who are 16 years or older can complete ACCA's CAT qualification. Students who complete CAT will be given exemption from the Knowledge module (Papers, Accountant in Business, Management Accounting, and Financial Accounting). CAT passed finalists will be automatically transferred over to the ACCA syllabus if they opted for automatic transfer when they initially registered for the CAT qualification.

Minimum Language requirement

- IELTS score of 5.5 and above
- TOEFL IBT score of 74 and above or its equivalent
- Proof of minimum 12 years of education with English as a medium of instruction

Course Duration

36 months (full-time/part-time)

Course Intakes

- Main classes: January and July
- Revision classes: May and November

For details, visit www.lsbf.edu.sg/acca-course-schedule

Career Opportunities

Upon graduation, work opportunities for students include:

- Audit
- Financial and Credit Management
- Financial Reporting
- Management Accounting
- Strategic Business Planning
- Taxation
- Treasury Management

Student Pathways

Available exclusively to ACCA, students who wish to obtain a degree while studying towards the ACCA qualification can go on to pursue the Oxford Brookes University BSc (Hons) Degree in Applied Accounting*

*Subject to eligibility





**OXFORD
BROOKES
UNIVERSITY**

ACCA/Oxford Brookes University BSc (Hons) in Applied Accounting - Mentorship Programme

Students studying for the Preparatory Course for ACCA now have the opportunity to obtain a degree from Oxford Brookes University, a recognised and highly respected UK University.

Jointly designed by the ACCA and the Oxford Brookes University, this degree enables ACCA students to obtain a BSc (Hons) in Applied Accounting, upon successful completion of the ACCA Fundamental Level examinations.

Eligibility

Students studying for the Preparatory Course for ACCA are automatically opted into the Oxford Brookes University BSc (Hons) in Applied Accounting programme upon registering for the ACCA qualification.

Before commencing the Oxford Brookes University BSc (Hons) in Applied Accounting programme, you must successfully complete the ACCA Applied Knowledge and Applied Skills papers and complete the Professional Ethics module.

To be awarded the BSc (Hons) in Applied Accounting, you must:

- Be registered with Oxford Brookes University ie have opted-in to the BSc degree scheme before attending FR, AA & FM.
- Hold a recognised English language qualification certificate and transcript (if applicable), which must be submitted and approved by ACCA, before passing Financial Reporting (FR), Audit and Assurance (AA) or Financial Management (FM). For more information, please download the Recognised English language qualifications document from the 'Related documents' section of this page
- Pass the Financial Reporting (FR), Audit and Assurance (AA) and Financial Management (FM) exams and complete the other Applied Knowledge and Applied Skills exams by exam or exemption. Please be aware that students are required to successfully complete all nine Applied Knowledge and Applied Skills exams at least two months prior to the start of the submission period in which the student is seeking to submit
- Complete the ACCA Ethics and Professional Skills module according to the Research and Analysis Project submission dates
- Complete and pass the Oxford Brookes University Research and Analysis Project.

If you are exempt from any of the Applied Knowledge and Applied Skills exams based on a qualification more than 10 years old, you would be required to forfeit all of the exemptions in order to opt in to the degree programme.

The degree must be completed within 10 years of the earliest date of your first examination pass or the date of your first ACCA exemption being granted otherwise your eligibility will be withdrawn.

English language requirement

If you possess any of the English language qualification below, you have met ACCA's English language requirement for the BSc degree scheme.

- A Pass in UK O Level English at grade C or above.
- Qualification IELTS - 6.0 overall with 6.0 in reading and writing, 5.5 in listening and speaking for Law, Psychology, Architecture, English, Accounting and Finance

For complete list, please check on <http://tinyurl.com/ACCAGlobalOBU>

ACCA Modules

ACCA consists of 15 papers, divided into four modules:

Applied Knowledge - 3 papers | Applied Skills - 6 papers | Strategic Professional - 2 papers | Options - 2 papers (from a choice of 4)

Applied Knowledge

Accountant in Business (AB)

To develop knowledge and understanding of the business environment and the influence this has on how organisations and accountants operate, and of the role of the accountant and other key business functions in contributing to an efficient, effective and ethical organisation, and to build knowledge and understanding of the basic principles of effective management.

Management Accounting (MA)

To develop knowledge and understanding of how to prepare and process basic cost and quantitative information to support management in planning and decision-making in a variety of business contexts.

Financial Accounting (FA)

To develop knowledge and understanding of the underlying principles, concepts and regulations relating to financial accounting and technical proficiency in the use of double-entry accounting techniques, including the preparation of basic financial statements and include preparation of basic consolidated financial statements and interpretation of financial statements.

Applied Skills

Corporate and Business Law (Singapore) (LW)

To develop knowledge and skills in the understanding of the general legal framework, and of specific legal areas relating to business, recognising the need to seek further specialist legal advice where necessary.

Performance Management (PM)

To develop knowledge and skills in the application of management accounting techniques to quantitative and qualitative information for planning, decision-making, performance evaluation and control.

Taxation (Singapore) (TX)

To develop knowledge and skills relating to the tax system as applicable to individuals, single companies, and groups of companies.

Financial Reporting (FR)

To develop knowledge and skills in understanding and applying accounting standards and the theoretical framework in the preparation of financial statements of entities, including groups, and how to analyse and interpret those financial statements.

Audit & Assurance (AA)

To develop knowledge and skills in the process of carrying out the assurance engagement and its application in the context of the professional regulatory framework.

Financial Management (FM)

To develop knowledge and skills expected of a financial manager - relating to issues affecting investment, financing, and dividend policy decisions.

Strategic Professional

Strategic Business Leader (SBL)

To apply relevant knowledge, skills, and exercise professional judgment in carrying out the role of the accountant relating to governance, internal control, compliance, and the management of risk within an organisation - in the context of an overall ethical framework.

Strategic Business Reporting (SBR)

To apply fundamental ethical and professional principles to ethical dilemmas and discuss the consequences of unethical behaviour, evaluate the appropriateness of the financial reporting framework and critically discuss changes in accounting regulation, apply professional judgment in the reporting of the financial performance of a range of entities and prepare the financial statements of groups of entities. To interpret and advise on the meaning of financial statements that include non-financial data including segmental, sustainability and integrated reports for different stakeholders and communicate the impact of changes in accounting regulation on financial reporting.

Options

Choose any 2:

Advanced Financial Management (AFM)

To apply relevant knowledge, skills, and exercise professional judgment as expected of a senior financial executive or advisor, in taking or recommending decisions relating to the financial management of an organisation.

Advanced Performance Management (APM)

To apply relevant knowledge, skills, and exercise professional judgment in selecting and applying strategic management accounting techniques in different business contexts and to contribute to the evaluation of the performance of an organisation and its strategic development.

Advanced Taxation (ATX)

To apply relevant knowledge, skills, and exercise professional judgment in providing relevant information and advice to individuals and businesses on the impact of the major taxes on financial decisions and situations.

Advanced Audit & Assurance (Singapore) (AAA)

To apply relevant knowledge, skills, and exercise professional judgment in analysing, evaluating, concluding and reporting on the assurance engagement and other audit and assurance issues in the context of best practice and current developments.

ACCA Examination Regulations

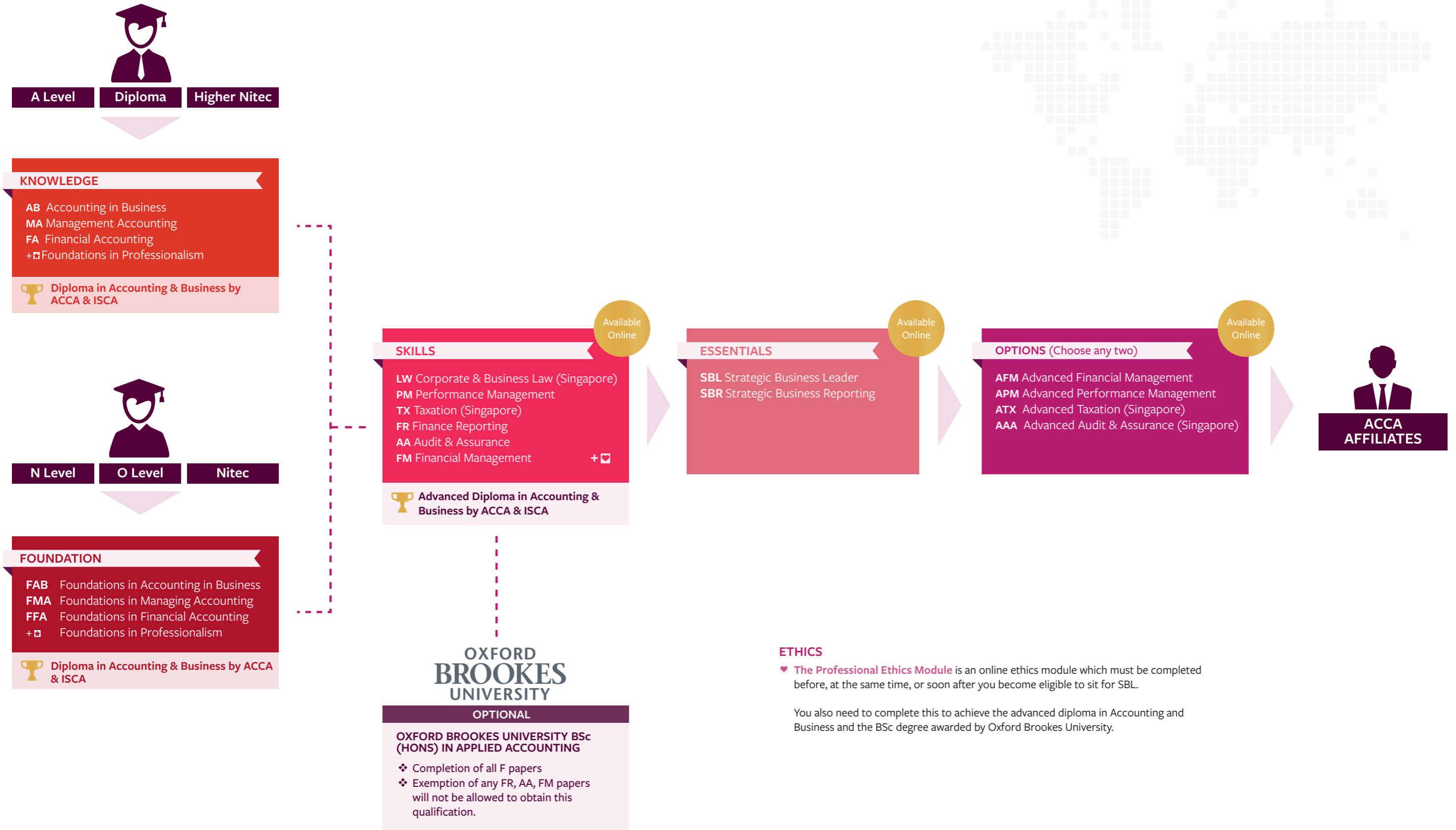
- ACCA consists of 15 papers which are divided into 4 modules. Students must attempt the ACCA examinations in modular order. The ACCA modules are:
 - Applied Knowledge Papers: AB, MA, FA
 - Applied Skills Papers: LW, PM, TX, FR, AA, FM
 - Strategic Professional Papers: SBL & SBR
 - Options Papers: AFM, APM, ATX, AAA (Choose any 2 papers)

Note: Students are now able to take or retake any "Essentials & Options" papers in whatever order they are comfortable with. It will no longer be compulsory to finish the Essential papers first before being allowed to progress on to the Optional papers.

- Students may sit for a maximum of four papers in one examination sitting.
- Students are required to pass all 13 papers. The pass mark is 50% for all examinations.
- Papers within a module may be sat in any order but ACCA recommends that students should sit for these papers in chronological order.
- In addition to the above 13 papers, students are required to study and sit for an online module in Professional Ethics. It is recommended that students attempt this when they attempt the SBL paper.

Programme Pathway Overview

ACCA offers various entry points so you can start your ACCA studies at the right level, based on your previous qualifications.



ETHICS

♥ **The Professional Ethics Module** is an online ethics module which must be completed before, at the same time, or soon after you become eligible to sit for SBL.

You also need to complete this to achieve the advanced diploma in Accounting and Business and the BSc degree awarded by Oxford Brookes University.



LSBF ACCA Faculty



Yvonne Goh
TX, ATX

Yvonne is an expert in Taxation modules, she was author of multiple Exam Kit for CAT and ACCA papers. She is an ACCA member and has more than 12 years of teaching experience in Accounting & Taxation.



Ramesh Balakrishnan
LW

Ramesh holds a Bachelor of Laws from the University of London. With his serious and no-nonsense personality, Ramesh Balakrishnan commands his students' attention. He is famed for making the law subject easy to understand with charts, mind-mapping, past-years analysis, tutorials, interrogammes, assignments, time test and mock exams.



Saminathan S/O Malayandi
FR, FM, SBR, AFM

A renowned tutor in Singapore with more than 15 years of experience, Sami's teaching techniques are highly regarded among his students and his classes are always fully booked. He was conferred with a Masters in Economics, specialising in Accounting and Finance, from Megatrend University, Graduate School of Business, Belgrade and a Bachelor degree in Economics from National University of Singapore.



Domnic Danaraj Peter
AB, SBL

A highly experienced lecturer, Domnic has been teaching a wide variety of accountancy courses since 1990. Students will love his highly-engaging teaching style, coupled with his signature humour which he brings to classes to make them more interesting.



Roy Goh
PM, FR, SBR, APM

Roy has made quite a reputation for himself. He is famed for being most ACCA students' "Favourite" lecturer. Candid and approachable, Roy has 15 years of ACCA teaching experience.



Daniel Chee
AA, AAA

Adjunct Associate Professor Chee Hay Kheong (FCA Singapore, FCPA Australia), spent more than 13 years in a Big 4 audit firm in Singapore and in audit and consulting in London before joining a Korean conglomerate as its General Manager in the venture capitalist division.



Ghan Shyam Dubey
MA, FA, PM

Students will gain from Ghan's extensive and valuable working experience ranging from external audit to investment banking. He started his career with KPMG and then progressed to investment banks like Credit Suisse and Royal Bank of Scotland. He knows exactly what it takes for ACCA students to achieve positive results.

HEAR FROM OUR ACCA PRIZE WINNERS

“

LSBF tutors have very good reputation in this industry, providing an excellent learning experience. Most importantly, they provide very useful exam tips.

”



Soh Sheng Long
Paper won – AFM (1st placing)
ACCA Prize Winner, December 2016



“

LSBF's tutors are well-organised in their teaching methods, enabling students to grasp key concepts and principles easily.

”

Park HyeongKeun
Paper won – PM (2nd place) and FR (3rd place)
ACCA Prize Winner, March 2017



“

I prepared for the exams by practising my writing and timing myself. The mock exams and assignments also boosted my confidence in passing the exams.

”

Archana Bharathan
Paper Won: SBL and AFM (3rd place) AAA (1st place)
ACCA Prize Winner, June 2016



“

The mock exam provided by LSBF helps a lot in preparing for the actual exam.

”

Anastasia Pauline
Paper Won: TX
ACCA Prize Winner, June 2016



“

I switched to LSBF for its team of very experienced tutors with excellent teaching skills, and also for the friendly and supportive LSBF staff.

”

Woo Yen Nee
ACCA Prize Winner, Jun 2014



Admission Procedures

Each application received is considered on its own merits, taking into account educational, professional and personal experience.

To pursue the ACCA course, students are required to be registered as an ACCA Student online at www.accaglobal.com. During the membership registration process, you will be required to upload your highest academic qualification(s) / proof of identity / and passport sized photograph and pay registration fee directly to ACCA Global. Similarly, exemption will be granted by ACCA global after submission of certificate and transcript (exemption fee is applicable for the paper that is granted)

Local Students:

- Pre-Course Counselling
- Entry requirement / ACCA registration
- Application
- Acceptance / Student Contract
- Payment

International Students

- Pre-Course Counselling
- Entry requirement / ACCA registration
- Application
- Acceptance / Student pass application
- IPA / Student Contract
- Payment

For more information on the admission procedures and supporting documents required, please visit us at www.lsb.edu.sg/students/how-to-apply

Fee Protection Under The Insurance Scheme (FPS Insurance Scheme)

The Fee Protection Scheme (FPS) serves to protect students' fees in the event a private education institution is unable to continue operation due to insolvency, and/or regulatory closure. The FPS also protects students, if the private education institution fails to pay penalties or return fees to the students arising from judgment made against it by the Singapore courts. The FPS is applicable to all students regardless of nationality and the type of passes held by the students, i.e. dependent's pass, student's pass, work permit etc.

Visit www.LSBF.edu.sg/Fee-Protection-Scheme for more information.

Medical Insurance

LSBF has appointed AXA Insurance as the medical insurance provider. It is compulsory for all students to have medical insurance coverage for their hospitalisation and related medical treatments throughout their course duration.

Singapore citizens, permanent citizens and international students (not on the Student Pass) and students under corporate sponsorship or corporate agreement between the private education institution and their sponsor organisations can be exempted from the medical insurance scheme if they can show proof that they are already covered by their own medical insurance.

For more information on the medical insurance coverage, please visit www.lsb.edu.sg/medical-insurance

Refund Policy

Cooling-off Period

LSBF offers students a cooling-off period of 7 working days after signing their student contract. LSBF would provide student with maximum refund of 70% should the student withdraw within 7 working days after signing the student contract. After the cooling-off period, the Refund Policy would apply as follows:

% of [the aggregate amount of the fees]	If Student's written notice of withdrawal is received
70%	("Maximum Refund") More than thirty (30) days BEFORE the course commencement date
50%	More than fifteen (15) days but Less than thirty (30) days BEFORE course commencement date
15%	More than seven (7) days but Less than fifteen (15) days BEFORE course commencement date
5%	Less than seven (7) days BEFORE course commencement date or Less than fourteen (14) days AFTER course commencement date
0%	More than fourteen (14) days AFTER the course commencement date

LSBF.edu.sg/ACCA

London School of Business & Finance
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Period : 13 March 2016 - 12 March 2020

